



Smithsonian Institution

National Museum of American History, Behring Center

Archives Center

Services & Fees

The Archives Center provides the following services for a cost-recovery fee. For more details contact:

Archives Center
Smithsonian Institution
PO Box 37012
NMAH, MRC 601
Washington, DC 20013-7012

TEL: (202) 633-3270
FAX: (202) 786-2453

archivescenter@si.edu

Research (beyond 15 minutes) - Commercial clients \$50.00 per hour
Private individuals & non-profit organizations \$30.00 per hour

Photocopying - Self serve \$0.25 per page
Photocopies made for remote researchers \$0.50 per page*
*Hourly research fees are added for 'rush order' copies

Digital Scans - Scans of Archives Center images no greater than 600 dpi. \$30.00 per scan
Scans of Archives Center images greater than 600 dpi or of \$50.00 per scan
an oversized original (larger than 12" x 17")
Previously scanned Archives Center images at 300 dpi or less \$15.00 per scan
Handling fee added to each scan order \$20.00 per order

Audio/Video Duplication - for research or personal use \$25.00 per title
Usage fees for-
All rights / All media \$250.00 per title
Television/Radio broadcast only \$150.00 per title
Commercial home video/DVD/CD only \$200.00 per title
Educational screening (museums, libraries, schools) \$75.00 per title
If there is no intermediate master copy the fee will be - negotiated
For use in advertising, permission is subject to review by Smithsonian General Counsel. negotiated
For titles with multiple tapes/CDs/DVDs, an additional - \$10.00 per item

Usage Permission for Still Images* -
One time editorial use \$100.00 per image
One time non-editorial \$200.00 per image
* a waiver may be requested for scholarly publications of less than 8000 print run.

Standard Turnaround – 10 Business Days

Rush Fee – Double the cost of the total order

Shipping - regular US mail (takes 1 to 4 weeks) Free
Federal Express fees can be charged to your Federal Express account or added to your order.